



APPLICATION

WE WELCOME ALL RACES, COLORS, RELIGIONS, NATIONAL, AND ETHNIC ORIGINS



Application

Fill out Application
Submit Personal Reference
Submit Employment History



Interview

Once we receive all your documents, if you qualify we will set up an interview.



Board Approval

Our Staff and Board of Directors meet and review interviewed applicants to make a selection.

Employment Application

Send application to associatedirector@paradisecristianschool.com



Employment Application

We welcome people of all races, colors, religions, national and ethnic origins.

Take picture of self

Take picture of photo ID such as driver's license or passport

1. Personal Information

Today's Date: _____

Last Name: _____ First Name: _____ Middle Name: _____

Birthdate: _____ Hours Available: _____ Full time/Part time

All correspondence will go to this email. E-Mail: _____

Address: _____ City/State/Zip: _____

Home Telephone # _____ Cellular Phone: _____

Circle Primary Language: English Spanish Portuguese Creole French Russian Mandarin Other _____

Circle Other languages you speak fluently: English Spanish Portuguese Creole French Russian Mandarin Other _____

Are you a US Citizen or an alien authorized to work in the US? ___Yes ___No

Birthplace: _____ Driver's License #: _____

Payroll information

Upon hiring we will need your bank account number and routing number for direct deposit.

Marital Status: ___Married ___Single ___Divorced Dependents for Payroll: _____

Social Security #: _____

Optional (We promote culture diversity and encourage involvement of each culture to expose the children to all cultures)

Religion: _____ Race: _____ Culture/Country: _____ Sex: Male Female other

2. Emergency Contact

Name	Complete Address	Phone/Cellular	Relationship
1.			
2.			
3.			

3. Position Applying for

Position applying for			
Salary/Wages desired hourly	\$	an hour	
Have you ever worked for this company before?	___NO ___Yes, When?		What Position?
Who referred you to this company?			
When will you be available to start?			

4. Background check Verification: *If you do not have a background check, you must have a cleared background check prior to employment*

Do you have a current (within 5 yrs.) FDLE Level 2 background?	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> Attach
Do you have an arrest record and/or any convictions?	<input type="checkbox"/> No	<input type="checkbox"/> Yes, explain	

5. Education Requirements: *Early Childhood* Do You have the following and please attach:

a) Attached is a current resume	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> Attach
b) Do you have a CDA Equivalent/FCCPC?	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> Attach
c) Do you have a National CDA?	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> Attach
d) Do you have 18 college credits in Early Childhood Education?	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> Attach transcript
e) Have you completed Pediatric First Aid course, and have certificate/card?	<input type="checkbox"/> No	<input type="checkbox"/> Yes	Expiration date: <input type="checkbox"/> Attach
f) Have you completed CPR course, and have certificate/card?	<input type="checkbox"/> No	<input type="checkbox"/> Yes	Expiration date: <input type="checkbox"/> Attach
g) Do you have a High School Diploma or Equivalency?	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> Attach
h) Do you have an AS Degree in Early Childhood Education?	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> Attach Transcript
i) Do you have an AA/AS Degree in another area?	<input type="checkbox"/> No	<input type="checkbox"/> Yes	Major in: _____ <input type="checkbox"/> Attach Transcript
j) Do you have an BA/BS Degree in Early Childhood Education?	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> Attach Transcript
k) Do you have an BA/BS Degree in another area?	<input type="checkbox"/> No	<input type="checkbox"/> Yes	Major in: _____ <input type="checkbox"/> Attach Transcript
l) Do you play any musical instrument? Which instrument?	<input type="checkbox"/> No	<input type="checkbox"/> Yes,	Instrument:
m) Do you have any special skills or hobbies? Please detail:	<input type="checkbox"/> No	<input type="checkbox"/> Yes,	Please detail
n) Do you belong to any organization or association?	<input type="checkbox"/> No	<input type="checkbox"/> Yes,	Please detail
o) Do you have any other specialized licenses or certificates?	<input type="checkbox"/> No	<input type="checkbox"/> Yes,	Please detail <input type="checkbox"/> Attach

6. Department of Children and Families Requirements: Do You have the following:

Completion: www.myflorida.com/childcare/training Do You have the following?

p) DCF Staff Credential?	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> Attach
q) Children & Families Training Transcript?	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> Attach
r) DCF 20 hr introductory course	<input type="checkbox"/> No	<input type="checkbox"/> Yes	Included in training Transcript
s) DCF 10 hr Age Appropriate (infant/preschool/school age)	<input type="checkbox"/> No	<input type="checkbox"/> Yes	Included in training Transcript
t) DCF 10 hr Behavior Observation & Screening	<input type="checkbox"/> No	<input type="checkbox"/> Yes	Included in training Transcript
u) DCF 10 hr Special Need	<input type="checkbox"/> No	<input type="checkbox"/> Yes	Included in training Transcript
v) DCF 5 hr Literacy	<input type="checkbox"/> No	<input type="checkbox"/> Yes	Included in training Transcript
w) Administrator's Credential (Director's Credential)	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> Attach
x) VPK Endorsement	<input type="checkbox"/> No	<input type="checkbox"/> Yes	Included in training Transcript

7. Teaching/ Work Experience

Do you have children? (we consider this experience)	<input type="checkbox"/> No	<input type="checkbox"/> Yes, what ages:
Have you ever worked at a school or an Early Childhood setting?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Have you ever worked in Head Start?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Have you ever worked in Early Head Start?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Have you ever worked in VPK?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Have you ever worked with 0-3 year olds?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Have you ever worked with 3-5 year olds?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Have you ever worked with school age after care children? Ages 5-8	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Have you ever worked with children with special needs?	<input type="checkbox"/> No	<input type="checkbox"/> Yes, explain
Have you used the High Scope Curriculum?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Have you used the Creative Curriculum? Infant-Toddler or Preschool?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Have you been observed using the CLASS tool?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Have you used the Montessori Method?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
May we contact the school listed below to verify reference?	<input type="checkbox"/> No	<input type="checkbox"/> Yes

Name of School	School:	School:
Address		
City/ State/Zip code		
Phone Number		
Supervisor		
Position Held/ age group		
Curriculum used: Teaching approach:		
Was Center NAEYC accredited?		
Salary per hour	\$	\$
Reason for Leaving		

8. Equipment Skills

a) Do you know how to use an I-pod or an I-pad?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
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b) Do you know how to use a copier?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
c) Do you know how to use a Digital camera?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
d) Do you know how to use a Scanner?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
e) Do you know how to use a computer?	<input type="checkbox"/> No	<input type="checkbox"/> Yes

9. Computer skills

a) Do you have computer skills?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
b) Do you have data entry experience?	<input type="checkbox"/>	<input type="checkbox"/>
c) Can you type-enter data quickly with speed and accuracy?	<input type="checkbox"/>	<input type="checkbox"/>
d) Do you know about computer hardware?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
e) Do you know how to create a backup on a USB?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
f) Do you have any computer certificates?	<input type="checkbox"/> No	<input type="checkbox"/> Yes, in what area? <input type="checkbox"/> List any certifications:

Computer Programs

g) Do you know how to use any computer programs?	<input type="checkbox"/> No	<input type="checkbox"/> Yes, indicate programs below
<input type="checkbox"/> Child Plus: Where were you trained?	<input type="checkbox"/> ProCare: where were you trained?	
<input type="checkbox"/> Drop box	<input type="checkbox"/> File Maker	<input type="checkbox"/> Blackboard
<input type="checkbox"/> Internet surfing-research	<input type="checkbox"/> Quicken/ Quick Books	<input type="checkbox"/> Adobe Photo Shop
<input type="checkbox"/> Microsoft Word	<input type="checkbox"/> Galileo assessment	<input type="checkbox"/> Google Calendar
<input type="checkbox"/> Microsoft Excel	<input type="checkbox"/> DECA assessment	<input type="checkbox"/> Email: Gmail
<input type="checkbox"/> ABC Mouse	<input type="checkbox"/> ASQ assessment	<input type="checkbox"/> Email: which one?
<input type="checkbox"/> Zoom	<input type="checkbox"/> Class Dojo	<input type="checkbox"/> Adobe -PDF
<input type="checkbox"/> Microsoft PowerPoint	<input type="checkbox"/> Skype	<input type="checkbox"/> Google Docs and forms
<input type="checkbox"/> Gqueues	<input type="checkbox"/> Other	

Social Media/ Marketing / Resources

h) Have you used the following Social Media?	<input type="checkbox"/> No	<input type="checkbox"/> Yes, indicate programs below
<input type="checkbox"/> Facebook-Facebook pages	<input type="checkbox"/> Twitter	<input type="checkbox"/> Instagram
<input type="checkbox"/> Video Creator/ Editor	<input type="checkbox"/> Wix-Website	<input type="checkbox"/> Snapchat
<input type="checkbox"/> You Tube Channel	<input type="checkbox"/> LinkedIn	<input type="checkbox"/> Mail Chimp
<input type="checkbox"/> Other:	<input type="checkbox"/> Other:	<input type="checkbox"/> Other:
<input type="checkbox"/> Hootsuite	<input type="checkbox"/> Blogging	<input type="checkbox"/> Pinterest

10. General questions

a) Do you have your own transportation?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
b) Will you be able to come to work for a try-out?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
c) We are required to do Home Visits to our families, are you able to complete this task?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
d) We have meetings/ trainings/ workshops; occasionally on a weekend or evening, will you be able to attend?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
e) Are you interested in substituting if position is not currently available?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
f) If you have children and they need to be home, do you have someone to care for them?	<input type="checkbox"/> No	<input type="checkbox"/> Yes

11. Administrative/ Leadership Questions

a) Have you ever written a grant? Has a grant ever been awarded?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
b) Have you ever created a digital and/or printed newsletter?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
c) Have you ever created an annual report?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
d) Are you able to supervise other staff members?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
e) Do you have good writing skills: proper grammar, professional/business writing?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
f) Can you multi-task?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
g) Do you have general office experience such as answering phone, filing, organizing?	<input type="checkbox"/> No	<input type="checkbox"/> Yes

12. Maintenance/ Janitorial questions: Check all skills or knowledge that apply

<input type="checkbox"/> General Cleaning	<input type="checkbox"/> Painting	<input type="checkbox"/> General Tools: Hammer, etc.	<input type="checkbox"/> A/C Repair, maintenance
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Knowledge of Chemicals	Plumbing	Electric Tools	Use of blower
Knowledge of Dept of Health regulations	Basic Electricity	Lawn Care: weeding, raking	Knows USDA food Program regulations
Procedures for HAZMAT	Procedures for OSHA	Procedures for EPA	Fire Safety regulations
Knowledge on eco-friendly	Other:	Other:	Other:

Certifications: Check all that apply

Playground Certification	OSHA Certified	Certified Healthcare facility Manager	Safe Serve certified
Other:	EPA Certified	Certified Facility Manager	Food Handler cert.

13. Physical, Emotional, Mentally Healthy abilities required

a) This position requires lifting of young children (0 months to 5 years of age), picking up and moving classroom furniture and equipment, such as cots, moving the tables and chairs, etc. Are you able to physically comply with this requirement?	<input type="checkbox"/> No , explain:	<input type="checkbox"/> Yes
b) This position requires direct contact with young children, school age children, children with special needs, adults, food service and preparation, cleaning supplies, pets, and other tasks as required. Are you physically, emotionally and mentally healthy to care for young children?	<input type="checkbox"/> No , explain:	<input type="checkbox"/> Yes
c) If Maintenance or Janitorial, 50% of the shift is working exterior, blowing the yard, disinfecting playground equipment, trimming trees, picking up debris, raking mulch, checking playground equipment, maintaining property overall, are you able to work in the sun, outdoor environment for long periods of time?	<input type="checkbox"/> No , explain:	<input type="checkbox"/> Yes
d) This position requires the following: A physical and TB Test, A drug test and any other current test requirements, are you able to take and pass these tests?	<input type="checkbox"/> No , explain:	<input type="checkbox"/> Yes

14. Meeting our communities needs (Language) Current population is of Hispanic -Spanish speaking origin

e) Are you fluent in English (reading, writing, and articulating)?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
f) Are you fluent in Spanish (reading, writing, and articulating)?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
g) Are you fluent in Sign Language?	<input type="checkbox"/> No	<input type="checkbox"/> Yes

15. Nature's Paradise (Plants and Animals)

h) We have a natural environment with animals and gardening. Animals include but not limited to birds, snakes, fishes, etc. Weill you be able to work in a natural environment with Plants and Animals?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
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16. Conflict Resolution: (Applies to All positions)

Please answer what you would do in this circumstance.

Susie is 3 years old, she is building a beautiful building out of Lego blocks. She has spent at least 15 minutes working on this project. Tommy, age 4, comes and knocks down her building. Susie begins to cry and goes into a tantrum and bites Tommy and Tommy hits her. What would you do in this circumstance?

17. Agreement



I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed; falsified statements on this application shall be grounds for dismissal. If employed there is a 90 day probation period that may be extended upon non-compliance.

I authorize investigation of all statements contained herein and the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise and release all parties from all liability for any damage that may result from furnishing same to you.

I understand and agree that, if hired, my employment is for no definite period and may, regardless of that date of payment of my wages and salary, be terminated any time without any prior notice.

I understand that if called in as a substitute, that I am responsible as a subcontractor and am responsible for my taxes and all liabilities that are applicable.

I understand that my position is a 9 hour day, if full time, Teaching staff : includes ½ hour unpaid lunch break (teachers lunch included as a benefit to eat with the children, and ½ hour unpaid planning (planning is referred to as a break, can be subdivided into two 15 min. or ½ hour break during naptime as personally needed, can also be used for education (benefit) and may use our resource library for professional development) .

Janitorial/ Maintenance/Management: includes 1 hour of unpaid combination lunch and breaks.

I understand I am not permitted to leave the building during working or break time.

I understand that I must follow / abide by all rules and regulations stated in the staff manual, and follow, abide by all the regulations set by Paradise Christian School & Development Center, Inc., the State of Florida, Department of Children & Families, NAEYC accreditation, Head Start Performance Standards and Protocols, Fire Standards, Child Food Program-USDA regulations, Department of Health regulations and recommendations made by the Center of Disease Control, Abuse & Neglect reporting procedures, and background screening procedures and others as applicable.



Please attach: Background reference and employment History, I the undersigned authorize for my reference and employment to be verified.

Signature _____ Date: _____

Office Use only

Step 1: Applicants				
Interview Date/ Time	<input type="checkbox"/> In person	<input type="checkbox"/> Zoom	Date	Time
Interviewed by				
Referred by				
Results of Interview	<input type="checkbox"/> Hired	<input type="checkbox"/> Not Hired	<input type="checkbox"/> Waitlist	
Step 2: Hiring Process				
If hired: Meeting: Job Offer/ paperwork	Position		Hourly	\$
Background Level 2 Screening				
Physical/ TB				
Drug Test				
Other Test				
Step 3: Staff Orientation				
Once cleared: Orientation Meeting				
FDS: Start Date				



Employee Employment History

Name: _____ Position: _____
Last Name First Name Middle

Signature: **X** _____ Date: _____

Employment History

Pursuant to s.402.302(13), Florida Statutes, child care personnel are subject to an employment history check as part of required background screening. Provide the following information about your previous employment:

- In chronological order (most recent job first)
- All dates must be consecutive (no dates missing)
- As per DCF requirements : position held within the last five years including unemployment (no break in dates).

I, authorize release of information for the purposes of employment verifications from the below listed employers to Paradise Christian School & Development Center Inc. X _____

1. Current or most recent employment/ unemployment			
Place of employment		Phone No.	
Address/city/state/zip			
Dates of Employment		Position Held	
Hourly salary		Work hours	
Supervisor Person verifying		Phone:	
Reason for Leaving			
Describe Job duties			
<i>Paradise Christian School</i>	Office Use Only Reference Check		Verified by:
Reference letter	<input type="checkbox"/> Faxed	<input type="checkbox"/> Mailed	<input type="checkbox"/> Received <input type="checkbox"/> Called
Person contacted			Title
Working relationship to applicant			Date of contact
If unable to contact employment reference, please state reason:			
1. Verify reported dates of employment	<input type="checkbox"/> Correct		<input type="checkbox"/> Incorrect
2. Verify reported position held	<input type="checkbox"/> Correct		<input type="checkbox"/> Incorrect
3. Verify reported duties	<input type="checkbox"/> Correct		<input type="checkbox"/> Incorrect
4. Verify reported reasons for leaving	<input type="checkbox"/> Correct		<input type="checkbox"/> Incorrect
5. Is the reference aware of any information that might affect this individual's suitability for employment in a position where he or she would have direct contact with children/children's records?	<input type="checkbox"/> Yes		<input type="checkbox"/> No
6. If the reference answered yes to the previous question, please ask them to explain.			

2. Next most recent employment/ unemployment

Place of employment		Phone No.	
Address/city/state/zip			
Dates of Employment		Position Held	
Hourly salary		Work hours	
Supervisor Person verifying		Phone:	
Reason for Leaving			
Describe Job duties			
<i>Paradise Christian School</i>		Office Use Only Reference Check	
Reference letter	<input type="checkbox"/> Faxed	<input type="checkbox"/> Mailed	<input type="checkbox"/> Received <input type="checkbox"/> Called
Person contacted		Title	
Working relationship to applicant		Date of contact	
If unable to contact employment reference, please state reason:			
1. Verify reported dates of employment	<input type="checkbox"/> Correct	<input type="checkbox"/> Incorrect	
2. Verify reported position held	<input type="checkbox"/> Correct	<input type="checkbox"/> Incorrect	
3. Verify reported duties	<input type="checkbox"/> Correct	<input type="checkbox"/> Incorrect	
4. Verify reported reasons for leaving	<input type="checkbox"/> Correct	<input type="checkbox"/> Incorrect	
5. Is the reference aware of any information that might affect this individual's suitability for employment in a position where he or she would have direct contact with children/children's records?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
6. If the reference answered yes to the previous question, please ask them to explain.			

3. Next most recent employment/ unemployment

Place of employment		Phone No.	
Address/city/state/zip			
Dates of Employment		Position Held	
Hourly salary		Work hours	
Supervisor Person verifying		Phone:	
Reason for Leaving			
Describe Job duties			
<i>Paradise Christian School</i>		Office Use Only Reference Check	
Reference letter	<input type="checkbox"/> Faxed	<input type="checkbox"/> Mailed	<input type="checkbox"/> Received <input type="checkbox"/> Called
Person contacted		Title	
Working relationship to applicant		Date of contact	
If unable to contact employment reference, please state reason:			
1. Verify reported dates of employment	<input type="checkbox"/> Correct	<input type="checkbox"/> Incorrect	
2. Verify reported position held	<input type="checkbox"/> Correct	<input type="checkbox"/> Incorrect	
3. Verify reported duties	<input type="checkbox"/> Correct	<input type="checkbox"/> Incorrect	
4. Verify reported reasons for leaving	<input type="checkbox"/> Correct	<input type="checkbox"/> Incorrect	
5. Is the reference aware of any information that might affect this individual's suitability for employment in a position where he or she would have direct contact with children/children's records?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
6. If the reference answered yes to the previous question, please ask them to explain.			

4. Next most recent employment/ unemployment

Place of employment		Phone No.	
Address/city/state/zip			
Dates of Employment		Position Held	
Hourly salary		Work hours	
Supervisor Person verifying		Phone:	

Reason for Leaving

Describe Job duties

<i>Paradise Christian School</i>	Office Use Only Reference Check		Verified by:	
Reference letter	<input type="checkbox"/> Faxed	<input type="checkbox"/> Mailed	<input type="checkbox"/> Received	<input type="checkbox"/> Called
Person contacted			Title	
Working relationship to applicant			Date of contact	

If unable to contact employment reference, please state reason:

1. Verify reported dates of employment	<input type="checkbox"/> Correct	<input type="checkbox"/> Incorrect
2. Verify reported position held	<input type="checkbox"/> Correct	<input type="checkbox"/> Incorrect
3. Verify reported duties	<input type="checkbox"/> Correct	<input type="checkbox"/> Incorrect
4. Verify reported reasons for leaving	<input type="checkbox"/> Correct	<input type="checkbox"/> Incorrect
5. Is the reference aware of any information that might affect this individual's suitability for employment in a position where he or she would have direct contact with children/children's records?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
6. If the reference answered yes to the previous question, please ask them to explain.		

5. Next most recent employment/ unemployment

Place of employment		Phone No.	
Address/city/state/zip			
Dates of Employment		Position Held	
Hourly salary		Work hours	
Supervisor Person verifying		Phone:	

Reason for Leaving

Describe Job duties

<i>Paradise Christian School</i>	Office Use Only Reference Check		Verified by:	
Reference letter	<input type="checkbox"/> Faxed	<input type="checkbox"/> Mailed	<input type="checkbox"/> Received	<input type="checkbox"/> Called
Person contacted			Title	
Working relationship to applicant			Date of contact	

If unable to contact employment reference, please state reason:

1. Verify reported dates of employment	<input type="checkbox"/> Correct	<input type="checkbox"/> Incorrect
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6. If the reference answered yes to the previous question, please ask them to explain.		

6. Next most recent employment/ unemployment

Place of employment		Phone No.	
Address/city/state/zip			
Dates of Employment		Position Held	
Hourly salary		Work hours	
Supervisor Person verifying		Phone:	

Reason for Leaving

Describe Job duties

<i>Paradise Christian School</i>	Office Use Only Reference Check		Verified by:	
Reference letter	<input type="checkbox"/> Faxed	<input type="checkbox"/> Mailed	<input type="checkbox"/> Received	<input type="checkbox"/> Called
Person contacted		Title		
Working relationship to applicant		Date of contact		

If unable to contact employment reference, please state reason:

1. Verify reported dates of employment	<input type="checkbox"/> Correct	<input type="checkbox"/> Incorrect
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4. Verify reported reasons for leaving	<input type="checkbox"/> Correct	<input type="checkbox"/> Incorrect
5. Is the reference aware of any information that might affect this individual's suitability for employment in a position where he or she would have direct contact with children/children's records?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
6. If the reference answered yes to the previous question, please ask them to explain.		

7. Next most recent employment/ unemployment

Place of employment		Phone No.	
Address/city/state/zip			
Dates of Employment		Position Held	
Hourly salary		Work hours	
Supervisor Person verifying		Phone:	

Reason for Leaving

Describe Job duties

<i>Paradise Christian School</i>	Office Use Only Reference Check		Verified by:	
Reference letter	<input type="checkbox"/> Faxed	<input type="checkbox"/> Mailed	<input type="checkbox"/> Received	<input type="checkbox"/> Called
Person contacted		Title		
Working relationship to applicant		Date of contact		

If unable to contact employment reference, please state reason:

1. Verify reported dates of employment	<input type="checkbox"/> Correct	<input type="checkbox"/> Incorrect
2. Verify reported position held	<input type="checkbox"/> Correct	<input type="checkbox"/> Incorrect
3. Verify reported duties	<input type="checkbox"/> Correct	<input type="checkbox"/> Incorrect
4. Verify reported reasons for leaving	<input type="checkbox"/> Correct	<input type="checkbox"/> Incorrect
5. Is the reference aware of any information that might affect this individual's suitability for employment in a position where he or she would have direct contact with children/children's records?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
6. If the reference answered yes to the previous question, please ask them to explain.		

# [] . Next most recent employment/ unemployment				
Place of employment			Phone No.	
Address/city/state/zip				
Dates of Employment			Position Held	
Hourly salary			Work hours	
Supervisor Person verifying			Phone:	
Reason for Leaving				
Describe Job duties				
<i>Paradise Christian School</i> <i>Office Use Only Reference Check</i> <i>Verified by:</i>				
Reference letter	<input type="checkbox"/> Faxed	<input type="checkbox"/> Mailed	<input type="checkbox"/> Received	<input type="checkbox"/> Called
Person contacted			Title	
Working relationship to applicant			Date of contact	
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6. If the reference answered yes to the previous question, please ask them to explain.				

# [] . Next most recent employment/ unemployment				
Place of employment			Phone No.	
Address/city/state/zip				
Dates of Employment			Position Held	
Hourly salary			Work hours	
Supervisor Person verifying			Phone:	
Reason for Leaving				
Describe Job duties				
<i>Paradise Christian School</i> <i>Office Use Only Reference Check</i> <i>Verified by:</i>				
Reference letter	<input type="checkbox"/> Faxed	<input type="checkbox"/> Mailed	<input type="checkbox"/> Received	<input type="checkbox"/> Called
Person contacted			Title	
Working relationship to applicant			Date of contact	
If unable to contact employment reference, please state reason:				
1. Verify reported dates of employment		<input type="checkbox"/> Correct	<input type="checkbox"/> Incorrect	
2. Verify reported position held		<input type="checkbox"/> Correct	<input type="checkbox"/> Incorrect	
3. Verify reported duties		<input type="checkbox"/> Correct	<input type="checkbox"/> Incorrect	
4. Verify reported reasons for leaving		<input type="checkbox"/> Correct	<input type="checkbox"/> Incorrect	
5. Is the reference aware of any information that might affect this individual's suitability for employment in a position where he or she would have direct contact with children/children's records?		<input type="checkbox"/> Yes	<input type="checkbox"/> No	
6. If the reference answered yes to the previous question, please ask them to explain.				

# [] . Next most recent employment/ unemployment			
Place of employment			Phone No.
Address/city/state/zip			
Dates of Employment		Position Held	
Hourly salary		Work hours	
Supervisor Person verifying		Phone:	
Reason for Leaving			
Describe Job duties			
<i>Paradise Christian School</i>		<i>Office Use Only Reference Check</i>	
Reference letter	<input type="checkbox"/> Faxed	<input type="checkbox"/> Mailed	<input type="checkbox"/> Received <input type="checkbox"/> Called
Person contacted			Title
Working relationship to applicant			Date of contact
If unable to contact employment reference, please state reason:			
1. Verify reported dates of employment	<input type="checkbox"/> Correct	<input type="checkbox"/> Incorrect	
2. Verify reported position held	<input type="checkbox"/> Correct	<input type="checkbox"/> Incorrect	
3. Verify reported duties	<input type="checkbox"/> Correct	<input type="checkbox"/> Incorrect	
4. Verify reported reasons for leaving	<input type="checkbox"/> Correct	<input type="checkbox"/> Incorrect	
5. Is the reference aware of any information that might affect this individual's suitability for employment in a position where he or she would have direct contact with children/children's records?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
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Paradise Christian School website

<https://www.paradisecristianschool.com/>

Department of Children and Families Childcare_ (Licensing requirements, Trainings, 45 hours, Staff Credential)

<http://www.myflfamilies.com/service-programs/child-care>

(Head Start/ Early Head Start)) Early Childhood Learning and Knowledge Center:

<https://eclkc.ohs.acf.hhs.gov/>

NAEYC (Our accreditation and standards)

<https://www.naeyc.org/>

VPK- Voluntary Pre-K (4 year old program)

<http://www.floridaearlylearning.com/vpk.aspx>

Eco-Healthy Childcare (We are certified)

<http://cehn.org/our-work/eco-healthy-child-care/>

You Tube Videos of trainings and home learning activities

Youtube: [Eileen Fluney](#)

Behavior/ Social-Emotional Development

Pyramid Model

http://challengingbehavior.fmhi.usf.edu/do/pyramid_model.htm

Devereux DECA (Resiliency)

<https://www.centerforresilientchildren.org/preschool/assessments-resources/the-devereux-early-childhood-assessment-preschool-program-second-edition/>

FLIP IT- addressing challenging behavior

<https://www.centerforresilientchildren.org/flip-it/>

Curriculum/Assessments

The High Scope Curriculum (Curriculum resource we use for Preschoolers-Head Start))

<https://highscope.org/>

CLASS – Classroom Assessment Scoring System (how teachers and classrooms are observed)

<http://teachstone.com/class/>

Creative Curriculum (Curriculum resource we use with Infants and Toddlers-Early Head Start)

<https://teachingstrategies.com/solutions/teach/preschool/>

Galileo assessment (Assessment used to monitor child's learning progress)

Galileo Parent Portal

<http://www.ati-online.com/>

American Montessori Society

<https://amshq.org/>

Project Approach

<http://projectapproach.org/>

Special Needs

Florida Diagnostics & Learning Resources System (Also referred to as FDLRS, to refer children to be screened and for IEP's)

<http://www.fdlrs.org/>

Childcare Software

Procare Software (Office uses this software for all child information and tracking)

<http://procaresoftware.com/>

ChildPlus Software- (Office uses it for the Head Start Program)

<http://www.childplus.com/>

Military

Child Care Aware

<http://usa.childcareaware.org/fee-assistancerespite/military-families/#>

Military Kids Connect

<https://www.militarykidsconnect.dcoe.mil/educators>

Home Front

<https://www2.ed.gov/about/offices/list/os/homefront/homefront.pdf>

<http://www.operationwearehere.com/MilitaryEducationalResourcesforKids.html>

<https://miami.armymwr.com/programs/army-child-care-your-neighborhood-accyn>

Communication

CLASS DOJO - (Communication with families)

<https://www.classdojo.com/>

Food Service

Childcare Food Program (CCFP)

<http://www.floridahealth.gov/programs-and-services/childrens-health/child-care-food-program/index.html>

Professional

Council for Professional Recognition (CDA)

<https://www.cdacouncil.org/>